

TENDER RULES

Tender reference:
2026ARAV-ROSAS-DATA-ONERA

SCOPE OF WORK

Development and integration of a HIFI scientific database for
ONERA

DEADLINE FOR APPLICATIONS AND OFFERS SUBMISSION

17 june 2026, 12:00 (GMT+01:00)

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PREAMBULE

The Consultation File (CF) is composed of the following elements:

N°	Title
TR	The Tender Rules (TR - ref. TR-2026ARAV-ROSAS DATA-ONERA) and its appendice: <ul style="list-style-type: none"> the supplier information sheet (A1-TR-2026ARAV-ROSAS DATA-ONERA);
DC	the Draft Contract (DC - ref. DC-2026ARAV-ROSAS DATA-ONERA) and its three appendices: <ul style="list-style-type: none"> the certificate relating to the prevention of concealed or illegal work (ref. A1-DC-2026ARAV-ROSAS DATA-ONERA); the Decomposition of the Global and Fixed Price (DGFP - ref. A2-DC-2026ARAV-ROSAS DATA-ONERA); the contractual clauses protecting French National Defense Secrets and French Nation's Scientific and Technical Capabilities (ref. A3-DC-2026ARAV-ROSAS DATA-ONERA);
TS	the Technical Specifications (TS - ref. CCTP_2026ARAV-ROSAS DATA-ONERA – SIR-P _ Version 2.1, dated May 19, 2026)
SM	the Skills Matrix (RM - ref. MATRIX-2026ARAV-ROSAS DATA-ONERA)

These documents are the property of ONERA. The information thus communicated shall not be used for any purpose other than the preparation of a response to the present consultation.

The CF can be downloaded from the French State Procurement Platform ("PLACE") <https://www.marches-publics.gouv.fr> on ONERA's buyer profile under the reference: 2026ARAV-ROSAS-DATA-ONERA

Notes on downloading via PLACE:

1/ It is recommended that applicants register and login when downloading from PLACE; otherwise they will not be able to receive any messages relating to the procedure, exclusively sent by the "PLACE" website (e.g. modifications to the consultation files, answers to questions, etc.).

2/ E-mails sent by the "PLACE" platform are sent from the e-mail address nepasrepondre@marches-publics.gouv.fr. It is the responsibility of the applicant to ensure that emails sent from the PLACE are not filtered.

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1 PURPOSE – DESCRIPTION OF THE SERVICE AND STRUCTURE

1.1 Purpose

These tender rules document defines the detailed rules of the procedure prior to the award of a contract for the development and integration of a HiFi scientific database for ONERA as part of the UE project ROSAS (<https://www.rosas-project.eu/>).

1.2 Funding

This service will be funded through UE project ROSAS funds.

1.3 Structure

The concerned contract is a “simple contract” (contract not divided into parts/phases).

1.4 Contract security

The contract is qualified as a “current contract”: the services covered by the contract are to be partially performed in protected areas (identified as “ZP”).

2 TYPE AND CONDUCT OF THE PROCEDURE

2.1 Procedure

In accordance with the provisions of articles L.2123-1 and R.2123-1 of the French Public Procurement Code (FPPC)¹, in view of the nature of the services and the amount at stake, the consultation is carried out using an **adapted procedure**.

The procedure set up by ONERA is an **open competitive bidding procedure, with prior advertising and the possibility of negotiating bids - see negotiation procedures** in article 4.2 of this document.

However, ONERA reserves the possibility of awarding the contract on the basis of the initial offers received without negotiation. (Articles R.2123-4 and 5 of the FPPC)

The procedure involves a single step of joint submission of applications and tenders.

2.2 Allotment

The contract consists of a single package. Indeed, the very nature of the activity requires a coherent package and it is not possible to identify separate services.

2.3 Variants and possible additional services

Définitions	
Variant	alternative offer

¹ The French Public Procurement Code is available (in French only) at: <https://www.legifrance.gouv.fr/affichCode.do?cidTexte=LEGITEXT000037701019&dateTexte=20190524> and is the French transposition of the European Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 on public procurement (<http://eur-lex.europa.eu/legal-content/FR/TXT/?uri=celex%3A32014L0024>) - In case of conflict, French Public Procurement Code prevail over the European Directive.

Possible additional service	additional element to the tender
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a. Variants

"Free" variants proposed by the bidder are prohibited.

There are no variants "imposed" by ONERA.

b. Possible Additional Services (PAS)

The tender does not include any potential additional service (PAS) imposed by ONERA.

2.4 Exchanges

Throughout the consultation period, the applicant can exchange and ask questions to ONERA about the project and the procedure. **All exchanges shall exclusively take place via the PLACE dematerialization portal on ONERA's buyer profile** and all requests shall be received no later than four (4) working days before the deadline for submission of applications. ONERA undertakes to provide an answer to all questions. No question arriving after the deadline will be handled. No oral questions shall be answered, in order to preserve the equal treatment of candidates and the transparency of the procedure.

All questions and the associated answers will be forwarded to all registered applicants, subject to their general scope and with due respect for the confidentiality of the information provided by each applicant.

2.5 Modifications to the CF

ONERA reserves the right to make minor modifications to the CF, at the latest five (5) working days before the deadline set for the submission of applications and offers. Applicants shall then submit their application and offer on the basis of the modified CF, without being able to make any complaint in this respect.

If, during the examination of the CF by the applicants, the deadline set for the submission of applications is extended, the previous provision shall apply in accordance with this new date.

2.6 Proposal as a group of companies

In pursuance of article R2142-19 to 26 of the FPPC, the applicant has the possibility of making a proposal in a grouping with one or more other companies.

If an applicant chooses to respond in a group with one or more other companies, for questions of liability, the legal form to be taken by the group of companies shall be either the joint grouping or a collective grouping with joint and several liability of the authorized representative.

The same applicant may not submit more than one application by acting both as an individual applicant and as a member of one or more groups or as a member of more than one group.

Throughout this document, "the applicant", "the company", "the firm", "the economic operator", "the tenderer", "the future contractor", refers either to the applicant alone or to all the members of the group, where appropriate.

The applicant undertakes to include all the clauses and constraints of this consultation and of the future contract to its possible co-contractors.

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The details to be added to the draft contract in the case of a group of companies will be given by ONERA to the relevant applicants, where appropriate.

2.7 Subcontracting

The future contractor has the option of subcontracting the performance of one or more parts of the services requested.

Subcontracting may be declared as soon as the applicant submits its application or subsequently, even after signature of the contract. In any case, any subcontracting shall be declared and subject to prior and explicit acceptance by ONERA², before any start of performance of the subcontracted services.

Total subcontracting is prohibited.

The applicant undertakes to include all the clauses and constraints of the present consultation and of the future contract to its possible subcontractors.

2.8 Contract with similar services

In accordance with article R.2122-7 of the FPPC, ONERA reserves the right to award contracts for similar services to those concerned by the contract concerned by the present tender. The duration during which ONERA may conclude such contracts may not exceed three years from the date of the award notification of the contract concerned by the present tender.

3 PRESENTATION AND APPLICATIONS ANALYSIS

3.1 Presentation of application file

a. General information

If the applicant relies on the professional, technical and financial capacities of other applicants (co-contractor, subcontractor), the applicant shall produce the same documents concerning this (these) economic operator(s) as those required for the applicant itself.

The documents requested in the file shall be written either in French or in English.

However, any document delivered by national competent authorities of the applicant's country may be provided in the official language of the country but the applicant shall then provide a translation of such documents (either in French or in English).

Whichever way the applicant chooses to present its application, its attention is drawn to the importance of sending all the requested documents.

b. Administrative documents: content and form of presentation

The applicant shall provide, pursuant to article R2143-3 of the FPPC, all of the following elements:

No.	Document/ Information	Comments
C1	ONERA supplier information sheet (Appendix 1 of this document) as a letter of application, a declaration of	Completed and signed by a person

² It is essential that this point be anticipated in order to avoid any impact on the schedule for the provision of services.

	capabilities (professional, economic, financial and technical) and a declaration of honour to prove that it does not fall within any of the cases of prohibition of tendering.	authorized to bind the applicant.
C2	Unique identification number (SIREN no. issued by INSEE) ³ or, failing that, any document proving their company's registration, issued by the competent judicial or administrative authority in the country of origin, dating back no more than three months.	
C3	Delegation of powers in the event of signature by a person other than the person(s) identified as the applicant's "Directors". ⁴	

If appropriate and justified, the applicant can provide any other document proving its economic, financial and technical ability to perform the services (for example, in the case of a newly established company).

In addition, the applicant is exempt from transmitting the application documents requested if they are contained in a free digital storage space (it shall then provide the information necessary to consult this storage space).

3.2 Assessment of the application

The application is assessed on the basis of the information and documents requested above, taking into account the legal situation of the economic operator as well as its guarantees and technical (in particular references, workforce), economical and financial guarantees and capacities (in particular revenue), in accordance with the provisions of Articles R.2144-1 to 7 of the FPPC.

ONERA reserves the right to analyze the application files at any time during the procedure and, at the latest, before awarding the contract.

After analysis of the content of the documents to be provided in the application file, candidates who do not have sufficient capacity, who do not provide all the supporting documents requested in the application file, who are in a situation where they are prohibited from bidding, or who have provided inaccurate information will be automatically eliminated.

However ONERA reserves the right to rectify any incomplete application or to request additional information on the submitted documents, within an appropriate timeframe (set out in the request for additional information).

4 PRESENTATION AND OFFERS ANALYSIS

4.1 Presentation of offer

In support of its offer, the applicant shall produce at least the documents listed below:

³ From this no., ONERA can access the necessary information concerning the (French) applicant on the site <https://annuaire-entreprises.data.gouv.fr> proof of registration, identification of the Directors etc.

⁴ ONERA shall verify the authority to bind the applicant of the individual(s) by accessing the Officers page of this same site.

No.	Document / Information	Comments
O1	The draft contract (DC) and its Appendices 1 and 3	Completed and signed In Word and PDF formats
O2	The decomposition of the global and fixed price (Appendix 2 to the above-mentioned draft contract)	Completed and signed In Excel and PDF formats
O3	The Skills matrix (SM)	Completed and signed In Excel and PDF formats
O4	<p>A technical offer drawn up specifically to respond to the present consultation describing:</p> <ul style="list-style-type: none"> the organizational structure planned for the performance of the services. the key personnel assigned to the project, with their corresponding resumes highlighting their experience with similar services as well as their level of expertise and skills required for data management. the procedures planned for the dissemination of knowledge and results, as well as the organization established for the maintenance, monitoring, and management of the database. the proposed methodology for carrying out the services and in particular: the procedures for managing the test case database, the protocols for data storage, security, and transfer, as well as the measures implemented to ensure the reliability, traceability, and confidentiality of the processed data. 	Completed and signed In PDF format
O5	<p>A document describing the measures implemented to address environmental responsibility issues in the performance of the services:</p> <p>in particular, the measures planned to prioritize a digital frugality approach in the design, configuration, and operation of the solution; optimize data storage to limit duplication and unnecessary resource consumption; limit data flows and their processing to what is strictly necessary for the service's operation; prioritize hosting that offers guarantees regarding energy efficiency and environmental footprint management; and, as far as possible, digital exchanges and remote interventions to limit travel, and implement best practices in eco-design and the sustainable management of digital resources.</p>	Completed and signed In PDF format
O6	The company original bank details, containing all the information required for payment of the services	Signed by a person authorized

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		to commit the company
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The applicant may complete its offer with any other additional document (or information) deemed useful and relevant.

The documents listed above shall be written either in French or in English.

The period of validity of the offers is **3 months** from the deadline for submission of the documents shown on the first page, or from the date of submission of the updated and/or final bids, for later versions.

The procedures for sending offers are specified in section 5 below.

4.2 Analysis and offer evaluation - award

a. Analysis and negotiation procedures

The analysis of the offers may be carried out in several successive stages.

In particular, ONERA reserves the possibility of negotiating with a shortlist of candidates, i.e. only with those who have submitted the best offers (following an initial ranking, established in accordance with the selection criteria indicated in c. below), during as many stages of negotiation as may prove necessary.

This negotiation can be carried out by e-mail (via PLACE) or during hearings by videoconference.

All elements of the contract and offer are negotiable, except for the legal and regulatory clauses.

Negotiations are conducted on the basis of the principle of equal treatment of candidates.

At the end of the negotiation(s), a final offer is requested from all candidates admitted to negotiate. This final offer may not be negotiated further.

The final offers are scored and ranked according to the same criteria (specified in c. below).

The contract is then awarded to the company that submitted the best offer (having obtained the best overall score).

However, as a reminder, ONERA reserves the right to award the contract on the basis of the initial offers without negotiation.

b. Reasons for offer elimination

The following are automatically eliminated:

- inappropriate offers as well as offers that remain irregular and/or unacceptable despite possible requests for additional information from ONERA⁵,
- any offer that does not comply with the conditions of presentation set out in section 4.1 of this document, after a possible request for regularization by ONERA,

c. Objectives criteria for offers evaluation

To analyze and choose the best offer, ONERA shall rely on the following award criteria with relative weighting given, for a total of 100:

⁵ According to the definition of the terms “inappropriate”, “irregular” and “unacceptable” set out in Articles L.2151-1 to 4 of the FPPC

No.	Criteria	Weighting
Criteria 1	<p>Technical quality based on the technical offer and the skills matrix:</p> <ul style="list-style-type: none"> The relevance and sizing of the resources allocated to the project: the specific skills for managing project-specific data, the proposed profiles (in view of experience and expertise), the dissemination of knowledge and results, the maintenance of the database. (20 pts) The methodology implemented taking into account the constraints specific to the operation: management of test case data base, the data storage and transfer protocol,. (40 pts) 	60 pts
Criteria 2	Overall total price and its breakdown	30 pts
Criteria 3	Level and quality of measures taken to minimize the environmental impact of the services under the contract.	10 pts

5 SUBMISSION REQUIREMENTS FOR COMPLETE TENDERS (APPLICATIONS AND OFFERS)

As tenders are received in a single phase, applicants must submit their application and offer documents simultaneously.

5.1 Tenders submission

The applicant shall submit its tender (application + offer) in electronic form.

This file shall be submitted via the <https://www.marches-publics.gouv.fr> website (on ONERA's buyer profile).

In the event of a problem on the PLACE, a support and technical assistance service for the use of this dematerialization platform is available online:

<https://www.marches-publics.gouv.fr/faq/?token=e8ae84a8-952e-48bd-8cee-b7fd782f62d1>

Remarks concerning the submission of files on PLACE:

1/ As some maintenance operations are carried out on PLACE on Wednesdays between 7pm and 10pm, the applicant is advised to avoid choosing this period to submit its application.

2/ It is recommended to the applicant to sufficiently anticipate the verification of the configuration of its computer according to the detailed constraints on the PLACE platform and the submission of its offer in order to avoid last minute problems.

3/ The applicant has the possibility of submitting several successive offers in case of an item being forgotten or an error that needs to be rectified. Each file submitted cancels and replaces the file previously submitted by the applicant. As a result, only the last file submitted will be opened by ONERA: it must therefore include all the documents requested in this document (in support of the application and the offer).

5.2 Backup copy

The applicant may also send at the same time a backup copy on digital media (USB stick, CD,

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etc.), which shall contain the same files or information.

The backup copy may be opened by ONERA and replace the documents sent via the PLACE website only in the following cases:

- if ONERA detects a virus in the electronically transmitted folder;
- if a file has been transmitted by electronic means without reaching ONERA within the expected deadlines;
- if the file by electronic means cannot be opened by ONERA.

The backup copy shall be sent in a sealed envelope, indicating:

CONSULTATION / NE PAS OUVRIR REF. 2026ARAV-ROSAS-DATA-ONERA
SOCIETE:

(Indicate the name of the submitting company)

It is sent by registered mail to:

ONERA
Direction des Achats
29 avenue de la Division Leclerc
CS90027
92322 CHATILLON Cedex
FRANCE

6 ELECTRONIC SIGNATURE OF DOCUMENTS

ONERA has electronic signature certificates and therefore promotes as much as possible the electronic signature of its contracts.

Thus, ONERA encourages the applicant and potential future Supplier to obtain qualified electronic signature certificates that comply with the eIDAS Regulation (Regulation (EU) n°910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trusted services for electronic transactions within the internal market), for persons with the power to bind the company.

The Supplier will then be able to use the signature tool available on PLACE, to sign contractual documents in the authorized signature formats XAdES, CAdES or PAdES.

The signature will be validated by ONERA if all the controls carried out by the PLACE tool are passed successfully and if the holder of the signature certificate used has the power to commit the company. For information purposes, the controls carried out by the tool available on PLACE are as follows:

1. identity of the signatory;
2. whether the signatory's certificate belongs to one of the categories of certificates mentioned in article 2 of the French Government decree of 22nd March 2019 relating to the electronic signature of public procurement contracts;
3. compliance with the signature format mentioned in Article 3 of the French Government decree of 22nd March 2019;
4. the certificate is not expired and has not been revoked on the date of signature;

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5. integrity of the signed document.

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